



THE BOARDROOM

Planning a team get-together? Want to impress a new client? Looking to connect with a supplier or partner? At The Home Office you can expect state of the art facilities and stunning surroundings. Our wonderful Receptionist and Concierge will meet and greet, assist throughout your booking and look after you and your guests.

Make use of our spacious Boardroom for your next meeting...

- **Seats 12**
- **Wifi**
- **Lectern**
- **Overhead Projector & Large Screen Format**
- **Video Conferencing Facilities**
- **Conference Speaker Phone**
- **Flipchart & Wipeboard**
- **Stationery supplied**
- **Water, teas & coffees provided**
- **Heating / Air-conditioning**
- **Free Parking**

| | |
|----------------------------------|--------------------|
| HALF DAY HIRE (0900-1200) | £130 (+VAT) |
| FULL DAY HIRE (0900-1800) | £225 (+VAT) |

All bookings include 1 x Visitor Pass for the meeting host (worth £35). The price includes the cost of a Guest Pass which enables access to The Home Office for a whole day of your booking (0800 – 2000), allowing early set-up, use of print facilities, use of kitchen and express self-service Café, access to all ground floor hot-desking/communal space.

Breakfast, brunch, lunch or afternoon tea catering is available for an additional charge. Please ask for further details.

Need a hotel? The Home Office has access to local discounts and offers – let us know if we can help with accommodation too.

Contact info@thehomeoffice.com to enquire about availability and book. The Home Office, Pennyroyal Court, Station Road, Tring, HP23 5QY

CANCELLATION

If you cancel the meeting giving 24 hours' notice or more there will be no charges for the room.

If you cancel with less than 24 hours' notice there will be a 50% cancellation fee charged.

If you have arranged for The Home Office to provide catering this will also be charged with less than 24 hours' notice at the full rate quoted.



EVANS ABOVE

Planning a team get-together? Want to impress a new client? Looking to connect with a supplier or partner? At The Home Office you can expect state of the art facilities and stunning surroundings. Our wonderful Receptionist and Concierge will meet and greet, assist throughout your booking and look after you and your guests.

Make use of our spacious Evans Above room for your next meeting...

- **Seats 8**
- **Wifi**
- **Large Screen**
- **Video Conferencing Facilities**
- **Conference Speaker Phone**
- **Flipchart**
- **Stationery supplied**
- **Water, teas & coffees provided**
- **Heating / Air-conditioning**
- **Free Parking**

| | |
|----------------------------------|--------------------|
| HALF DAY HIRE (0900-1200) | £95 (+VAT) |
| FULL DAY HIRE (0900-1800) | £160 (+VAT) |

All bookings include 1 x Visitor Pass for the meeting host (worth £35). The price includes the cost of a Guest Pass which enables access to The Home Office for a whole day of your booking (0800 – 2000), allowing early set-up, use of print facilities, use of kitchen and express self-service Café, access to all ground floor hot-desking/communal space.

Breakfast, brunch, lunch or afternoon tea catering is available for an additional charge. Please ask for further details.

Need a hotel? The Home Office has access to local discounts and offers – let us know if we can help with accommodation too.

Contact info@thehomeoffice.com to enquire about availability and book.
The Home Office, Pennyroyal Court, Station Road, Tring, HP23 5QY

CANCELLATION

If you cancel the meeting giving 24 hours' notice or more there will be no charges for the room.

If you cancel with less than 24 hours' notice there will be a 50% cancellation fee charged.

If you have arranged for The Home Office to provide catering this will also be charged with less than 24 hours' notice at the full rate quoted.



THE SADDLE ROOM

Planning a team get-together? Want to impress a new client? Looking to connect with a supplier or partner? At The Home Office you can expect state of the art facilities and stunning surroundings. Our wonderful Receptionist and Concierge will meet and greet, assist throughout your booking and look after you and your guests.

Make use of The Saddle Room for your next meeting...

- **Seats 8**
- **Wifi**
- **Lectern**
- **Overhead Projector & Large Screen Format**
- **Video Conferencing Facilities**
- **Conference Speaker Phone**
- **Flipchart & Wipeboard**
- **Stationery supplied**
- **Water, teas & coffees provided**
- **Heating / Air-conditioning**
- **Free Parking**

| | |
|----------------------------------|--------------------|
| HALF DAY HIRE (0900-1200) | £115 (+VAT) |
| FULL DAY HIRE (0900-1800) | £195 (+VAT) |

All bookings include 1 x Visitor Pass for the meeting host (worth £35). The price includes the cost of a Guest Pass which enables access to The Home Office for a whole day of your booking (0800 – 2000), allowing early set-up, use of print facilities, use of kitchen and express self-service Café, access to all ground floor hot-desking/communal space.

Breakfast, brunch, lunch or afternoon tea catering is available for an additional charge. Please ask for further details.

Need a hotel? The Home Office has access to local discounts and offers – let us know if we can help with accommodation too.

Contact info@thehomeoffice.com to enquire about availability and book. The Home Office, Pennyroyal Court, Station Road, Tring, HP23 5QY

CANCELLATION

If you cancel the meeting giving 24 hours' notice or more there will be no charges for the room.

If you cancel with less than 24 hours' notice there will be a 50% cancellation fee charged.

If you have arranged for The Home Office to provide catering this will also be charged with less than 24 hours' notice at the full rate quoted.